

MEETING MINUTES

Captains/Co-Captains Meeting

Hi all! I am Jeanette Lee aka “The Black Widow”, your Tampa Bay APA league operator. I decided to share this info to all our teams because while we do require all captains to attend our Fall Session Captains meeting, where they also get up to 5 bonus points and raffle prizes, we recognize that not everyone is able to attend and we want as many of you to know some of the things we discuss at these meetings. Please take the time to review the minutes of what was discussed, share with your players and feel free to reach out to us with any questions. From now on, we will try to have two meetings. The first meeting usually will be at Brewlands because it is the only place that can accommodate big tournaments which we will always try to run in conjunction with our meetings. We also give out prizes to our captains in attendance. It will always be on a weekend and we prefer you attend the first.. The second meeting is only a last chance for those that could not make the first meeting. This will always be on a weekday in Brandon. You are only required to attend one of them. We are doing this to allow people who live farther away from Brewlands, like Plant City and Riverview as well as those that always work weekends. Giving you this info regarding the league and your team is vitally important so we are trying to be more accommodating. Please make sure you always have any people from your team make this meeting. The league number (813) 977-1499 is forwarded to three people: Jeanette Lee, Gene Allen, league manager, and Shylee Allen, office manager. You can text us or call us during league hours, between noon and 8pm. After hours, we will answer calls from our division reps so if you have any issues, please contact your division rep first, listed at the top of the scoresheet and on our website.

Team Captain/Co Responsibilities

Scoresheets and Envelopes

- Both Captains must sign the scoresheets, if not, have someone else.
- On the bottom left, only write in EXACTLY how much cash/check is submitted with envelope. If it is not \$40, then explain why. I.e. \$40-\$8 Division Rep, total \$32 at the bottom, or \$40 +20 to pay past due, total on the bottom, etc.) You MUST initial how much is in the envelope.

Do not write what SHOULD be there, only what actually ***IS*** in the envelope.

(Double Jeopardy, if you pay in same envelope, and it’s not \$80, you must write how much to credit each format and the bottom of each scoresheet in the fee box and initial it). If you pay by Zelle, then write “\$0, Fee paid by Zelle” or Stripe, which ever you use.

- Please write legibly and fill in all necessary information
- Do not play a player unless they pay their membership fee. They can pay online at members.poolplayers.com or with your scoresheet.. If your team allows a person to play an APA match without paying for their membership, their membership dues will be deducted

from your team weekly fees. This action will place your team's standing in a \$25 past due status and no bonus points will be awarded for that night. See bylaws for more information

- Regular team play fees are due weekly. If not, you will lose bonus points for every week until the debt is paid off.
- Captains/Co are requested to completely fill in their scoresheet, make corrections where necessary, tally all innings and defensive shots
- 9-Ball scoresheets should be printed as two-sided. If not, you are required to write all missing information on the backside of the scoresheet OR staple both sheets together before sealing the envelope
- Envelopes should have the team name AND the team's 5-digit team number written on the envelope
- We will conduct scorekeeping clinics every session. Please check your calendar. Usually 4-6 weeks in. 1 point per person. max 5

***2 Bonus Points is awarded if all the above is applied.**

Envelope Pick up & Drop Off

- Please make sure you get your envelopes dropped off at your nearest drop location on your night of play. If you can't for some reason, please contact our office unless you have a regular arrangement with our office
- Pick up locations: Brewlands and Baluka's. If you don't want to travel to either of these two locations, you can NOTIFY our office that you can mail your scoresheets, postmarked by the next business day to our league office. If you choose to do this regularly, you MUST notify our office of this AND text our league cell phone with a photo or scanned PDF of the fully filled out scoresheet. If you choose to only send us the sheets by mail SOME of the time, then please make sure we know when you will be doing so along with photo.
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There is now a new and PREFERRED way to submit scoresheets. You can SCAN a pdf and email us the sheet. We suggest using a free app called CAMSCANNER. It allows you to take a photo, it automatically converts into a PDF and email it to us at tampabay@apaleagues.com. If you send us this PDF, not a jpeg photo, the National office will accept this instead of your original scoresheet. You can pay your fee through member services or pay by Zelle to our league number or email address. This process will prevent you from ever having to drop off or mail scoresheets ever again. You have to do this on your night of play. Just like always, late payments will result in deducting bonus points.

Players Conduct

- Be in control of your team's actions
- Read and understand the Local Bylaws
- Read and understand the team manual
- Violation of the rules of conduct will not be tolerated

Complaints

- Your Division Rep is there to assist you during play. If they need to, they will call me. The League Operation will only take calls from reps after regular office hours. They can request a player's SL or handle sportsmanship issues. Their info is at the top of your scoresheet and on our website
- Complaints or comments should be taken up between both CAPTAINS, NOT team members, to resolve on the night of play. If it cannot be resolved, then it should be resolved with your Division Rep. Your rep phone number is on your scoresheet and on the website, Please save it in your phone. Otherwise, the Division Rep will contact league office via email or online written complaint. All issues should be resolved immediately while all parties are present.
- **Sportsmanship Complaints will get stricter. One warning and then Suspension based on severity. Physical altercations are automatic suspension.**

Scheduling make-up games, Forfeits, Replay (Ghost Rule) Change, Failing to complete a session, Adding new players Change

- **Scheduling make-up games:** In case of inclement weather, you will schedule a makeup. You will be notified by your division rep of any changes to the schedule
 - Captains/Co should contact the opposing team Captain/Co to reschedule a match at least 24 hours of scheduled play time. We encourage you to share your phone number with your fellow captains or get in contact with them through your division rep or our league office.
 - Make up matches should be completed within 2 weeks of the original scheduled match date, preferably PRIOR to scheduled match date unless you got permission from our office to do it outside of two weeks. If it is not turned in within two weeks of the original date, both teams will get 0 points for the match and will be put \$40 past due for their team fee.
 - **The League's Office must be notified of all rescheduled games**
 - No make-up matches will be allowed in the last two weeks of a session. Any matches that are not received will be forfeited by both teams
- **Forfeits:** To help prevent forfeits and for matches to be awarded on the table rather than by forfeit, the Replay Rule (or Ghost rule) should be applied. **This rule allows one player to play twice on one night.**
 - Forfeits dues on the night of forfeiture. Submit your scoresheet with the winner and an "Forfeit" across the scores with your weekly fee.
- **Replay (Ghost Rule) Change: Teams must allow one** Replays per team for the **first 7 weeks.** It is up to the opposing team to allow the replay rule to be utilized. **There are NO REPLAYS allowed in the last two weeks of play**

- **Players who ARE NOT ELIGIBLE to play twice in a match:**
 - (1) New non-rated players.
 - (2) Any player whose skill level would cause a violation of the 23-Rule
- **Failing to Complete a Session:** If a team prematurely drops from the League after the session has begun, each member of that team may be held accountable (in-part or in-full) for any lost revenue due to their disbandment and will not be allowed to play on any team in the APA while those players are past due.
- **Past Dues:** ANY players that are not in good standing with the league due to past dues will not be allowed to play in the league until the fee is paid. ANY team qualified for playoffs or included in the Wild Card draw with past due fees needs to be paid prior to the wild card draw immediately following this meeting.
- **Adding New Players:** New players may be added to a roster a up to week 7. Any time after these periods, new additions must be approved by the League Office, prior to playing. No new players may be added 2 weeks prior to the end of the regular session play. Restrictions during Spring Sessions for qualified teams are listed in the Official Team Manual.
 - Teams adding new players to their rosters must notify their opponents at the start of the team match.
 - New players must supply the League Office with their membership fee and a new member application along with name, address, phone # and birthday.
 - If there is an asterisk next to a players name, it means we do not have complete information for them, please have them fill out a new application
 - Starting December 1st, 2018, new players, male and female, will start as a **skill level 3**.

Online Services

Captains/Co are encouraged to ask all new and existing members to create an online member services account and to also use the league's page to register for tournaments, view the calendar of events, view event pictures and request to volunteer on the many committees formed. Also, view and like the League's Facebook page.

Clinics (Orientation, Scorekeeping, Brackets for Tournaments)

New Clinics will be formed and held throughout each session to be announced on our website and on Facebook. There will be an orientation and scorekeeping clinic for all members. ***All team members are required to learn to keep score and support their team.*** We appreciate any suggestions for additional clinics.

We will be awarding 1 point for each member of the team that attend the clinic. Once these players attend a clinic (Max of 5 points), they will not be asked to attend another clinic for the rest of the league year UNLESS the team continues to make repeated scorekeeping errors or sloppiness. In this case, an email will be sent to the captain of this team requiring ALL members of the team to attend a scorekeeping clinic or they will lose team points. For players whom the league office feel has shown

excellent scorekeeping skills, we will allow to be exempt from having to attend further scorekeeping seminars.

Awards, Patches, Committees and Calendar of Events

As you may know, your league operator has discretionary funds to be used to award our players benefit. The Board of Governors discuss some of the things we feel would be most appreciated throughout our league. Things like, the number, schedule and types of events, different types of awards, and what services we can offer our new members to make them feel welcome and supported. So while money will always be spent, we will lose some things you had before, we try to see where our dollars and our time will be best used and we hope you'll find the trade-offs well worth it in the end. Here are some of the things we've discussed.

- **5-Star Sportsmanship Program**-fill out on scoresheet to get your bonus points, teams with the most points will get a sportsmanship certificate, a sportsmanship patch and entered into a drawing. The winning team will all get a free entry into their own single board, guaranteeing one of them to qualify in and only good for the immediate corresponding regionals or similar value prize.
- **Captain's Choice Awards**- The Captain's choice awards submissions must be submitted within 2 weeks of request release. After that, you will lose the opportunity to request your award. Awarded at Tricups
- **Division Champions. Congratulations to our Division Champions!** Your team will have a choice of Champion plaque or t-shirt. Please let us know immediately. Deadline is two weeks from the end of the session to order them promptly. Usually Awarded at Tricups.
- **NEW Southeast Challenge**- We will award 9 ball team and an 8ball team runner-up in the upcoming years LTC a slot to this new and prestigious event! This affects our player fund budget but we believe it's a worthy award to those teams that made it to the finals of the LTCs.
- **Captains/Co will be entered into a drawing for prizes, such as, Storage Clipboards, BW Gear, Hats, Tshirts, Rays Tix, cues and more**
- **Single Board**- We will be holding them periodically with Jack and Jill qualifiers. Ask your division rep for more info or refer to our website under Tournament Info. Go to our event calendar for exact dates
- **Patches**- Request for patches must be written at the bottom of your scoresheet. You can request 1 free patch of each type per session. After that, there will be a \$1 charge per patch which must be submitted with the patch request to receive the patch or it will be disregarded.
- **Committees**- We have formed committees to give you a better overall APA league experience. Our committees help brainstorm ideas, research and make decisions on Awards and Accomplishments, Special Events, Member Services and more). We are seeking additional committee volunteers or event day volunteers. Please contact our league office or see one of our BOG if you are interested in joining one of our committees.

- **New player Incentive Program-** Current members will receive a free night of play for signing up a paid new player to APA. Current member's name must be listed as the new player referral on the scoresheet or application.
- **Calendar of Events-** All League events will be posted on League's website and Facebook. Captains/Co will receive reminder text messages from 797979 and emails from Tampa APA. Includes, playoffs, Tricups, LTC, single boards, Qualifiers, Regional Championships, US Amateur, BOG meetings, Scorekeeping Clinics/New Member Orientation. Please make sure we have your current contact info.

Please, everyone, get your phones out and join our “Tampa Bay APA Members Only” Facebook Group, This is so that you can get notifications on important news. Also, please “ Like” our Facebook Page, “Tampa Bay APA”.

Tricups will be single elimination! We are now required to go down to 8 teams in 8-ball LTC, 4 in 9-ball. This will also allow the final winning teams to win more money. This means that you will need to win at least two matches to qualify. Your players need to have played 4 matches with your team Fall session to compete in playoffs or Fall Tricups. 8-Ball Tricups are January 12th. 9-Ball Tricups are January 13th. Qualified teams will be required to register your team to play in this event.

LTC will be a THREE DAY WEEKEND. First round will be on Friday night. Second Round will be 9am play start. Meeting is at 6pm. Single modified format.

Other Information

- **Please Please Let us know if players are needed.** Your request will be placed on the website under “Teams Needing Players” and priority will be based on how often a team forfeits a match. We will do our best to find you players if you make us aware of it. If you do not see your request on the website, please let us know because that is the list we go by when we are finding teams for players.
- There will be ZERO Tolerance when it comes to the 23 rule. Anyone breaking the 23 rule will automatically lose all 5 matches. Please pay attention to this. If you call a player to play that would cause you to break the 23 rule **before the balls are broken**, you may change players per OTM.
- 15 minute clock is only at the beginning of all match play
- Intentional slow play will be considered bad sportsmanship
- After each Captain selects a player, the selected player has 5 minutes to approach the table. Your opponent should notify you if you pass this time. Repeated offenses **is considered poor sportsmanship and can be penalized.**

- Captains/Co to complete incomplete information sheets. We will be asking you to have your team verify the contact information sheet. We seem to have a lot of bounced emails and outdated info.
- If your player has not received their membership kit, please have them verify their mailing address with our office. Card renewals are no longer sent by mail. You may print them from your member services. If there is an asterisk in front of a players name on the scoresheet, it means we have incomplete information for that player.
- Captains and Division Reps. Patches are delivered to Brewlands and Balukas. We still find lots of patches not picked up at our drop locations. We only mail patches to Plant City, James Place and Moose Lodge Ruskin. Also, many captains might not have come to the last meeting to learn about the new patch policy. 1 patch per player, after that, you must submit a \$1 for any additional patches or you won't be receiving the requested patch.
- LTC/WPQ rules are on the website under Tournament info. There will be a meeting receding the event.
- In Summer 2021, there will be a cost of living increase to the weekly fees of \$1 per player,

DIVISION SCHEDULES

We have changed the Holidays that we do not have league play. As you may know, almost all professional and amateur leagues continue play even through most holidays. A lot of people do not work on holidays but most will go out and play pool, drink beer, or whatever else they do on their day off of work. However, we would still like to recognize a few special days that most Americans would not normally go out. Previously, the only days that we did not schedule play was 7 days, the full week of Christmas Eve through New Years Eve. We decided that it was more important for our players to have the following days off instead.

These are the 8 national holidays that we WILL NOT schedule matches on.

In alphabetical order, Christmas Eve(floating day), Christmas Day, Easter (Sun), Fourth Of July (floating day), Labor Day (Mon), Memorial Day (Mon), New Year's Eve (floating day), and Thanksgiving (Thu). These are the ONLY days that we will no schedule matches. If any will not be any other days off.

The week between Christmas Eve and New Years Eve and all other holidays we will still have league play.

- Teams scheduled to play the day before or after one of the above holidays, may contact their scheduled opponent and notify League Management to play their match early or reschedule, if necessary.
- Match schedules for each division will be posted and updated on our website but may change during a session due to teams coming in or dropping out. These schedule changes can especially happen during the first four weeks at the beginning of a session. Teams should check our website weekly for any schedule changes.
- Division schedules are determined by the number of weeks in that session and the number of teams participating in that specific division. Schedules may change quickly during the first few matches of each session. Teams are expected to check our website weekly for any changes that may affect them.

- FOR DIVISIONS THAT HAVE 5 TEAMS OR LESS!!!! We were told that we are not allowed to qualify 2 teams into Tricups. The Division Champions will still get their Division Champion Award but they will be required to play a Playoff Match against a Wild Card as they have previously and also as do the rest of the Leagues around the country. This previous league year, allowing the Division Champion to forgoe Playoffs and qualifying one more team to make it to Tricups was the biggest reason why many of those divisions could not maintain the top 50% eligibility rule. therefore, in divisions with 5 or less team, the division champion will be playing a wild card in playoffs.
- We originally made it so that you only need 4 matches played to play in playoffs or Tricups but the Board of Governors, which includes myself, voted to require new members to have to play 6 matches. The nexus system will not allow me to differentiate these two so we will be keeping it at 4 matches for now but eventually may make it 6 matches for everyone. All new members will still be required to have 10 mtaches played by the end of the Spring session to compete in the LTCs.